Breadsall Hill Top Primary School

'Achieving Together'

Head Teacher – Mrs R McNeil

TRANSFORM TRUST
'Together we Achieve'

Overview of the Administration of Medicines in Schools Policy

No member of staff is required to administer medicine to children this is in accordance with Teaching Unions guidance. Parents may request the school do so for children who require emergency medication on a long-term basis because of the chronic nature of their illness (for example, asthma, diabetes, epilepsy etc). In these circumstances, an agreement is reached between the parent, Head Teacher and member of staff involved. Where long-term needs for emergency medication exist, Breadsall Hill Top Primary School requires specific guidance on the nature of the likely emergency and how to manage. Detailed written instructions should be supplied to the school and the parent/guardians should liaise with the designated First Aiders. Emergency day-time contact numbers should be provided where the parent/guardian can be reached at all times.)

Parents are responsible for the administration of medicines to their children it is normally possible for doses of medication to be given outside school hours. If your child is on 3 doses a day, the recommendation is to administer immediately before school and after school and again at bedtime. If a child needs a dose of medicines at lunchtime, the parent/guardian should come in to school to administer the medicine.

Non-prescribed pain killers (Calpol, Nurofen, etc.), should not be brought into school. If a child requires such medication, parents will be contacted and asked to come into school to administer a dose to the child. If the relevant symptoms develop during the school day as detailed under 'short term ad-hoc non-prescribed medication' the school will administer the following non-prescription medications:

- Paracetamol (Liquid)
- Antihistamine (Liquid)

For Breadsall Hill Top Primary School to agree to assist with long-term medication, parents should complete the appropriate medical forms obtained at the school office. (Each case will be considered individually depending on the child's medical needs).

The medication should be prescribed by a doctor and brought into school in a suitable container and clearly labelled stating the child's name, the name of the medication, the dosage, and the time of administration. Whenever possible, the medicine should be self-administered under the supervision of and adult. Medicines are kept in a locked First Aid cabinet or fridge, in accordance with safety practises.

The staff at Breadsall Hill Top Primary School are committed to the wellbeing and support of all the pupils who attend the school. A full version of this document is available on the school's website.

Many Thanks

Mr R Madeley

Medical First Aid Lead

St. Andrew's View, Derby, DE21 4ET
Tel: 01332 341451/ 345131
www.bhtp.co.uk
email:admin@bhtp.derby.sch.uk